

Winlink Thursday: October 20, 2022

Great Shakeout Exercise

In this Winlink Thursday Exercise for October 20, 2022, you will:

- Create and send a Winlink "Did You Feel It" (DYFI) message.
- Send the message to your ETO Clearinghouse.
- The deadline for submission is 11:59 PM your local time on October 20, 2022.

Some reminders, especially for New Arrivals to ETO:

- Read and Follow the Instructions PRECISELY. Details are sometimes missed in the reading, and some of our assignments can be tricky!
- Make Sure you Address the Correct Clearinghouse for Your Geographic Location (especially if you're temporarily in a different region)
 - Our Tactical Addresses are all formatted as "ETO-nn", where nn is always either a 2-digit number ("01", "03", ..., "10"), "CAN" for Canadian participants, or "DX" for all others.
 - Make sure you type a ZERO, not the letter "O", in the 2-digit number.
 - If you don't know your Clearinghouse's Tactical Address, Use this web page to look it up: https://emcomm-training.org/More_Info.html#Maps
- For our weekly exercises, you are welcome to re-submit your message to your own Clearinghouse if you think you've made an error, forgotten a field, etc. We'll only use the last message that you submit. Be aware that our semi-annual drills might have a different policy on multiple submissions.
- Another suggestion: put your own "normal" Email Address in the CC box, so that you receive a copy in your non-Winlink Email, as another confirmation that your Winlink message was sent out correctly.
- IMPORTANT! Just because you receive a CC of your own Winlink submission, and/or receive an ACK from your Clearinghouse, doesn't guarantee that your position will be shown on the Results Map. Your message needs to follow the exercise instructions 100% correctly, for your location to be plotted.
- IMPORTANT! Always accept form updates (if offered, when starting up Winlink Express) before starting an exercise. Always accept updates to the Winlink Express executable (if offered) before starting an exercise.
- ETO exercises are designed to be completed using the Winlink Express client, in a Windows environment. If you choose to use any other Winlink Client Program, your mileage may vary, and your response may not be mapped or graded as Correct.
- Unless explicitly asked to do so by exercise instructions, DO NOT remove attachments that are automatically added to a form-based message.
- Avoid common errors as outlined on our website: https://emcomm-training.org/Winlink_Thursdays.html

Continue to the next page for the instructions.

WLT - October 20, 2022 - Great Shakeout Exercise

Exercise Summary:

- This exercise is designed around the International ShakeOut Day, which is always the third Thursday in October. The basic exercise scenario is that an earthquake occurs near your location at 10:20 AM local time on Thursday, October 20, 2022.
- This exercise directs you to create and send a Winlink USGS/DYFI message. Please send this message as close as possible to 10:20 AM local time (or after)
- We understand that you may not be able to send your messages on or after 10:20 AM Thursday local time (to coincide with the international Shakeout event). We prefer if you do, but we will accept “early submissions” – from whenever the exercise is published until your 11:59 local time Thursday.
- This exercise will be graded. **Instructions relating to required fields for grading purposes will be indicated in bold.**
- You may submit more than one message, of any Winlink message type, without penalty. However, only the latest DYFI message will be processed, mapped and graded.
- Winlink forms are under continual review, refinement and revision. ETO procedures that you followed in previous exercises might not be applicable for this exercise. Some of the instructions that we are about to provide may contradict previous exercises or even your Served Agency’s standard procedures. Read and follow this set of instructions
- If you don’t already know and haven’t already done so, look up your clearinghouse now: https://emcomm-training.org/More_Info.html#Maps

Instructions for the DYFI message:

If you’re not familiar with the DYFI form, [a great introduction can be found here](#). A [longer video can be found here](#).

You will find the DYFI template under Standard Templates/USGS. You have your choice of English or Espanol!

Specific field instructions:

- **For the radio button labeled: ‘>>>> This Earthquake report is an:’ check Exercise (leave it checked).** In case of a “real world event”, do not send messages to your ETO clearinghouse. We are a training organization, not a response organization. Your message may sit, unread, for days. For this exercise, if you check REAL EVENT, you will earn a score of 0 points for this exercise, regardless of subsequent answers.
- Optional Exercise ID: **ETO Winlink Thursday SHAKEOUT 2022 (50 points)**
- How did you respond? Check **Dropped and Covered (50 points)**. Drop, cover and hold is the recommended guideline for how to respond to an earthquake. Even if that is not what you actually did at 10:20 AM or if there was no place to cover yourself, **Dropped and Covered** is the answer we want. You’re free to complete the rest of the form however you want. Click on the [Submit] button.

You’ll need to **add** your local clearinghouse address to either the To: or Cc: line – otherwise the ETO will never get your message, and you won’t get graded and mapped.

Also, be sure that your message is addressed to the USGS: dyfi_reports_automated@usgs.gov

Winlink Express does this automatically, but other clients such as PAT do not.

NOTE WELL: If you fail to include `dyfi_reports_automated@usgs.gov` in either the To: or Cc: list you will earn a score of 0 points for this exercise, regardless of any other responses. For this exercise, the USGS is the served agency and the message must be delivered to them!

By the way, the USGS always welcomes Exercise messages, so feel free to submit additional practice messages before or after this WLT exercise.